

Pakeeza Corporation



VISION STATEMENT

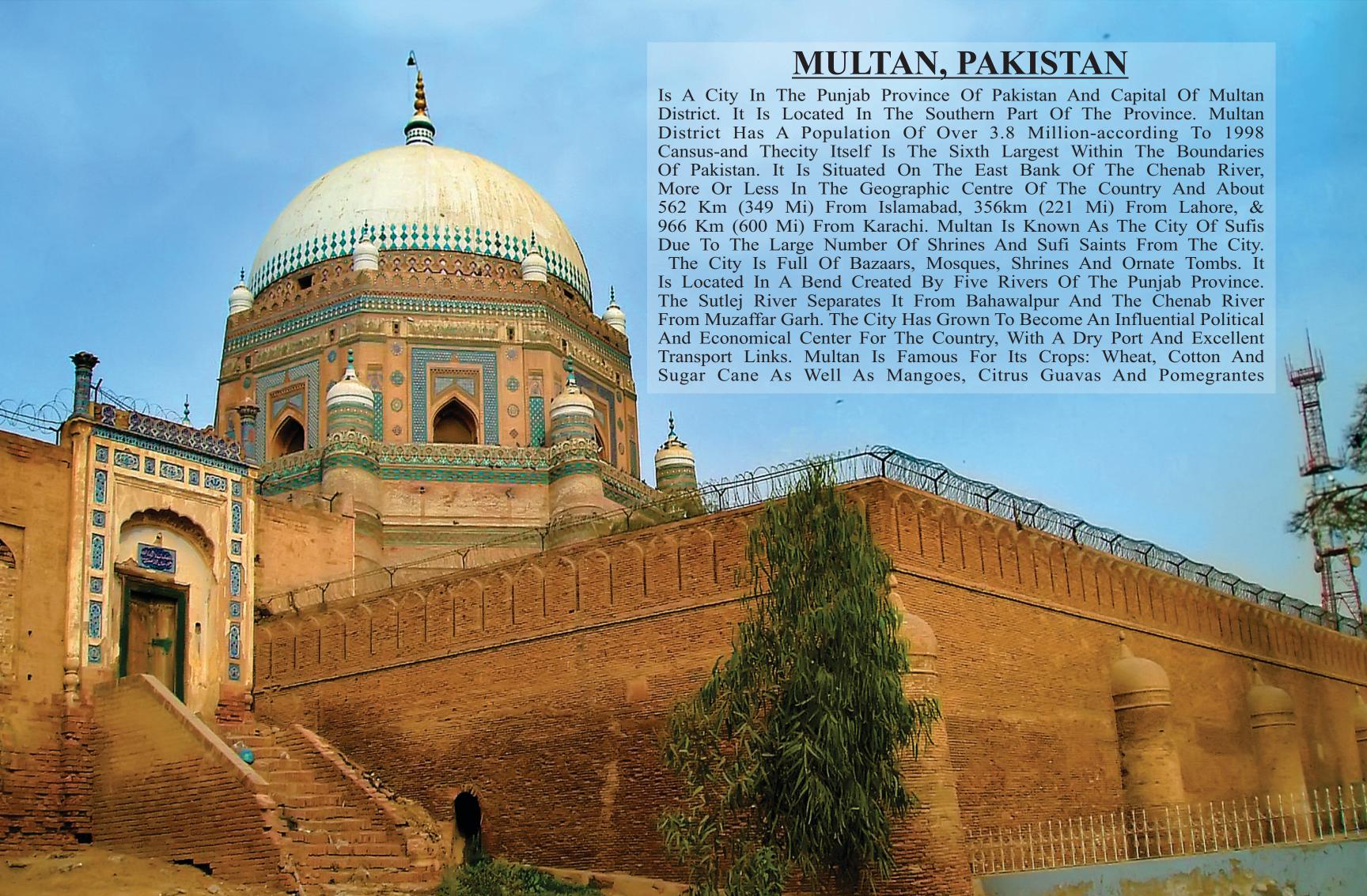
To be the Pakistan's best Overseas

Employment Recruitment Company

through reputation and results.



Pakeeza Corporation Is A Recruitment Company With A Passion To Excel In delivering value based recruitment solutions to progressive business. we value honest and open relationship with our clients. we work intimately to maintain communication, clarity and consistency in delivery of successful and unproblematic Placements. we are dedicated to treating all people with respect and care. our purpose is to successfully and consistently match both client and candidate, resulting in successful partnering with customers of choice so that all the stakeholders may prosper. we maintain our ability to pursue our mission through continual process of analysis, incorporation, innovation and improvement.



INTRODUCTION

Pakistan, one of the largest Muslim Country with a population of 170 million highly devoted and dedicated people is a source of great strength for the World. Pakistan's manpower comprising of talented professionals, such as MBAs, Scientists, Engineers, Doctors, Hotel & Catering Staff, IT Experts, Skilled and Semi-Skilled workers are serving in USA, Europe, South East Asia and Middle East in different fields in a very large number. Pakeeza Corporation is one of the leading manpower recruitment firms in Pakistan. Our aim is to provide client with a professional cost effective service that will meet your company requirements. We are also able to provide you qualified and experienced personnel. Selection of candidates is on the basis of stringer procedures. The interview board comprises of professional from all spheres to help select the right candidates. Our trade testing centers assesses the workmanship of skilled workers. The most advance testing procedures are carried out to evaluate the practical and theoretical knowledge of the candidates. All candidates are screened medically to ensure total fitness with authorized Medical complex with the association of our corporate offices around the world. We believe in "honesty" and "never compromise" on quality, which is real key, our success. We have our representative responsible for processing visa formalities at Islamabad and Karachi (Pakistan) who have ability to Approach respective offices efficiently. We keep our "clients" principals well aware of regular status & development and do what ever is possible to meet their demands according to the situation. We welcome you to contact us via Fax, Email or Telephone and we shall be glad to answer your inquiry. We cordially invite you to visit us when you are in Pakistan. We will be pleased to do business with you.





MANAGEMENT HIERARCHY Muhammad Feroz Khan (ceo) Muhammad Feroz Khan Chairman PEOPA Multan Zone Abdul Ahad Khan (MD) Haris Ali Rashid Mehmood Yaqub Sadiqqui Iftkhar Butt (RM) (CFO) (Office Manager) (Legal Adviser) Abdul Ahad Khan (MD) Muhammad Imran Robeena Ramzan Muhammad Javed (Flight In charge) (Computer Op.) (Processing Off.) Mehboob Qasim Khan (IT Manager) (Office Assistant) Mudassir Khurshid Ahmad Maria Shehzad

(FDO)

COMPANY STRUCTURE

"We believe that successful business relationships are mutually beneficial partnerships based on knowledge, trust, and respect. We believe that good people combined with good systems are the key to success. And our aim is simple - to be the best at what we do."

Top Level Management

Middle Level Management

Officer Level Management

Technical Director





OFFICER LEVEL MANAGEMENT

- Muhammad Feroz Khan (CEO) (Chief Executive)
- Abdul Ahad Khan (MD) (Managing Director)
- Mudassir Khurshid (Technical Director)

- Yaqub Sadique (Legal Adviser)
- Haris
 (Regional Manager)
- Rashid (Chief Financial Officer)

Syed Waqas Sadique (Flights Incharge)

Muhammad Javed

- (Manager Office)

 Mehboob
- (Processing Officer)Maria Shehzad

(Front Desk Officer)

Robeena Ramzan (Computer Operator)

(IT Incharge)

Iftikhar Butt

Muhammad Qasim Khan (Office Assistant)



We have been deeply involved in overseas manpower recruitment for the last many years. With our infrastructure, financial capacity and well-trained and experienced engineers, managers, executives and staff, we execute the procedure of recruitment very competitively, efficiently and fast. Since our company have many offices in Pakistan, and associate overseas offices, we have our own training & testing facilities, collecting CV's, conducting interviews and mobilizing workers from different parts of the country simultaneously with short notice becomes very simple, speedy and easy task for us. If you are interested & in need of qualified, skilled, unskilled, semi skilled personsi.e. medical staff, Para medical staff, Factory workers, Technicians, Doctors, Engineers, Nurses, servants, mason, plumber, cook, steel fixer, palm tree laborers, beach workers, agricultural machinery technicians/handlers, hotel waiters etc, please don't hesitate to contact at any time.



CEC Member of PEOPA L

CEO

Muhammad Feroz Khan

"In God We Trust in Service We Believe"

Employees are the utmost asset a company can possibly have. Having the best product line or business plan in the world will not matter if you do not have intelligent, accomplished staff who can make these plans come to full execution. We know this is of utmost importance that we provide our clients, the highest quality professionals available. We do this with an alacrity and precision which is setting new industry standards. Specialization & Expertise, this is what people look for, whether they are looking for service from a doctor, a lawyer, or yes, an executive recruiter. We have extensive experience placing professionals of all levels in: Sales, Finance, HR, Supply Chain Management, Retail, Planning, General Management and also at officer level & Low level staff like Watchmen, labor etc. We have put together an experienced and knowledgeable team for giving best recruitment services. Whether you are a company looking to add key talent to your organization, or a professional looking to auxiliary your career, I am confident that the great people Pakeeza Corporation can be of authentic assistance to you.





Managing Director

Abdul Ahad Khan

"The Road To Triumph Is Not Tranquil
To Navigate, But With Hard Work, Determination & Passion,
It's Possible to Accomplish the Ultimate Dream of Success"

Abdul Ahad Khan (MD) has an extensive background in human resource generalist affairs, including experience in employee recruitment, outsourcing & retention, staff development, mediation, conflict resolution, benefits & compensation, human resource records management, Human Resource policies development and legal compliances internationally. Demonstrated success in negotiating win-win compromises, developing teambuilding programs, and writing personnel manuals, corporate policies, job descriptions and management reports. Pakeeza Corporation, since its inception, is leading by example by creating new pathways for others to follow. It is marching towards newer peaks in global competitive environment by religiously following the path of ethics, values, dedication, management excellence and enhanced social values. It has faced many challenging situations and has always countered challenges successfully with its operational efficiency and best management of Human Resource Management. This has resulted in unbelievable results helping everyone for building their careers worldwide with total satisfaction. The company is on accelerated growth with a motto to be the Pakistan's best Overseas Employment Recruitment Company through reputation and results. Through our new Managing Director, Pakeeza Corporation is inoculated with persuaded fresh blood who has extensive related educational background along with prodigious International exposure & wide range of experience in this field.





Technical Director

Mudassir Khurshid Ahmad

Mudassir Khurshid Ahmad is presently working as Project Manager in one of the Contracting Company in Saudi Arabia. Earlier he was HVACR Analyst in Saudi Electricity Company in the kingdom of Saudi Arabia. He served as the HVACR Unit head for 21 years. He was in charged for the maintenance, training management and development of the vendor Courses. He developed many training courses for Saudi work force for the company in the sector of HVACR, Basic Electrical and Electrical in HVACR, Air and water system balancing, Microprocessors & Building Automation System. Consultant: He proposes the best choices to his clients and the most economical system of HVACR. He also develops different trade tests, for interviews, Screening and hiring the manpower for the company. Experience in HVACR Field: He served 35 years in many 1st class companies for evaluation research, and development of HVACR equipment from frictional Tons to the multi thousands Tons. He has experience with multiple region environments and has experience equally in air, water, refrigerants and electrical sides. He developed many methods for testing quality products in HVACR Industries. He is the final selector of all the candidates, he select potential candidates from our manpower databank than give them professional technical training according to the requirements of the company. Due to his skills and experience, we only select & provide highly experienced manpower to the companies.



Pakeeza Technical Training Institute

The population of Pakistan is 140 million, which is increasing at an annual growth rate of 2.26%. Although the growth rate has declined during the last two decades, yet, it is one of the highest in the world, whereas the labor force estimated is 40.56 million of which 33.94 million (83.68%) are males and 6.62 million (16.32%) are females. The overall Labor force participation rate is about 29%. 37.05million persons (91.35%) of total labor force are employed. Whereas about 3.51 million persons of total labor force are un employed. They Constitute 8.65% of the total labor force. The Middle East has the big demand of skilled and unskilled man power. Our share is only 23%. It can be increased to accommodate more skilled man power by fulfilling the new positions which werenot focused before. After studying, we decided new job descriptions and related courses on rush basis to train the candidates according to the new technical world. These courses are mainly for engineers and skilled technicians or those who have diploma or certificates but no filed experience. The following training courses we are offering in our institute right now:

THE TRAINING COURSES

- 1. Ac technicians for Window & Splits Units
- 2. Chiller technicians
- 3. Duct design
- 4. Duct fabricators
- 5. Duct Installers
- 6. Duct insulators
- 7. Chilled water pipe fabricators
- 8. Chilled water pipe design
- 9. Refrigerant copper piping Design
- 10. Chillers operation & maintenance
- 11. Package unit maintenance
- 12. Commercial D.X. Units maintenance
- 13. Water system operation & maintenance
- 14. HVACR drawings reading
- 15. Chiller Installation technique
- 16. Commercial Package units Installation
- 17. Electrical for non-electrical persons
- 18. Electrical in Air-conditioning sys.

- 19. Electrical safety in Air conditioning
- 20. Electronic ,DDC and Pneumatic Controls
- 21. Water Pumps Operation Maintenance & Trouble shooting
- 22. Fire system Installation
- 23. Fire system Corrective & preventive Maintenance
- 24. HVACR Contracting and procurement.
- 25. HVACR Installation, hand over &warranties.
- 26. Training of Civil workers (Masons, Steel

Fixers, and Shuttering carpenters).

- 27. Road & Building Surveying.
- 28. AutoCAD Civil & Mechanical Designing.
- 29. Heavy Equipment Mechanical Training.
- 30. Industrial and Domestic Plumbing Training.

These courses will be instructed by the Gulf Experienced Instructors and all the instructors & their course outlines will be supervised by our Technical Director Mr. Mudassir Khurshid Ahmad. His professional profile is also attached in our company profile.

Manpower Databank

Our Company, Pakeeza Corporation is one of the leading manpower recruitment companies in Pakistan. We are the only ISO Certified manpower recruitment firm in Southern Punjab, Pakistan. We are already recruiting & processing visas of candidates for 5 different countries (KSA, UAE, Libya, Malaysia and Qatar). We can easily provide you the following categories:

1. Labor

Helpers, Drillers
Gardeners
Security Guards
Cleaners

4. Drivers

Trailer, Bus, Car

6. Operators

Mobile Crane Operators
Shovel Operators
Construction
Machinery operators

9. Fabricators

Aluminum, Pipe, Fiber Duct

11. Engineers

Civil, Architecture, Electric, Mechanical, Chemical, Electronics, Telecom

2. Skilled Labors

Steel Fixers, Shuttering Carpenters Scaffolders, Masons, Electricians Plumbers, Aluminum workers Wood Carpenters, Chillers

5. Mechanics

Car, Hydraulics, Engine

7. Welders

G3, G4, XRAY, Multi Welders Normal Gate Welders

10. Hospital Staff

Ms, Doctors, Nurses, Lab Technicians, Cleaners etc.

12. Professionals

ACCA, CIMA, CIA Qualified Marketing & Strategy Developers, Budgeting Personnel, Supply Chain Management Financial Analyst

3. Technicians

Maintenance Technicians
DSL Technicians
Fiber Optical Technicians
Telecom Technicians, HVAC
Tech. Duct Technicians,
Mechanical Tech. Chemical
Technicians, Construction
Technicians, Electric Technicians
Fire System Technicians

8. Office Staff

Secretary, Accountants, Data Analyst, Computer Operator, Salesmen, Receptionists, Documents Controller Purchase Officers, Admin Officers, HR Personnel, Office Boys, Logistics Officers Store Keepers

13. Executives

Directors, CEO, Project Directors Project Coordinators



How We Work?

How overseas recruitment works?

We need some **legal papers** to close the deal of overseas recruitment. Names of the **official documents** which we required and their descriptions are given as follows:

- ➤ **Demand Letter** (Your requirements and salary on monthly basis should be there on your official letter pad)
- ➤ Power of Attorney (which states that we can recruit manpower on behalf of your company)
- E-Wakalah (Visas): We required it for visa processing for the selected candidates. (only applicable for KSA)

The first two documents should be typed on **company's letter pad** and should be **attested** by **Chamber of Commerce Saudi Arabia**. Other than KSA, it should be attested from Pakistani Embassy of their relative country as well. If you prerequisite any sample document from the above mentioned documents, I can easily make available to you or you can download them from our website.

These are the things we needed from your side to complete the recruitment. We have enormous databank of manpower which you can also perceive from our website "www.pakeezacorporation.com". We can easily provide you these categories just afford us the legal documents.

After providing us all the legal documents which we needed, we **welcome your managers** in Pakistan for conducting the interviews or we can demeanor interviews via **Skype** or we can select candidates on **your behalf** whichever suits you. One thing we can assure you that we will never let you down in any circumstances. We have experience of 20 years in this field and we are working with 5 different countries for overseas recruitment, with **vast number of different companies**. We will strain our level best to meet your all expectations. Thanks for your cooperation. We are waiting for your valuable response.





Group Interview

Pakeeza Corporation frequently carries out, group interviews to shortlist candidates. In this way, Pakeeza Corporation officials meet a group of 20-30 pre-screened candidates. Each session lasts for about two hours. After each group session is complete, the Pakeeza Corporation officials evaluate the individuals rejects the ones whose presentation is poor at the same time as the rest are called for a one to one interview.

Individual Interview

Pakeeza Corporation shortlist potential candidates in group interviews. After that we demeanor Individual interviews in which we shortlist candidates according to the requirements of company. Shortlisted candidates will be apprehended for final interview.

Final Interview

Depending on the requirement of the client, the Final Interviews can be conducted either by Pakeeza Corporation officials or the client's delegates, although Pakeeza Corporation prefers that the client's delegates be there in the final interview.



Manpower Outsourcing

Every business gains massively through outsourcing. More and More companies are making use of outsourcing to get competitive advantage. By outsourcing, you can typically save 35-55% over prevailing Costs.

Remunerations of Manpower Outsourcing

Globalization has changed the entire face of business and the companies are about to receive the new business model, outsourcing. The new ambiance speeds up business processes, eliminating administration costs and improving efficiency.

How It Is Achievable?

It is now possible to have global development teams working round the clock on time critical projects.

- •Better communication amenities.
- •Established development processes.
- •Well-integrated teams

Manpower Outsourcing Trends

Overseas Manpower Outsourcing is nothing less than a developed mega-trend all around the world. Manpower Outsourcing, going to be more and more of a mainstream phenomenon, is now a business essential.

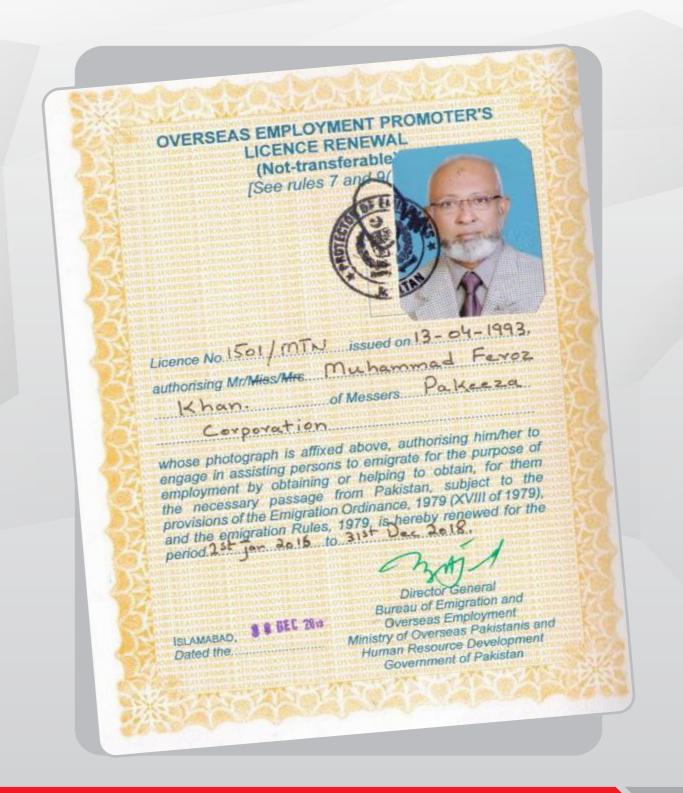


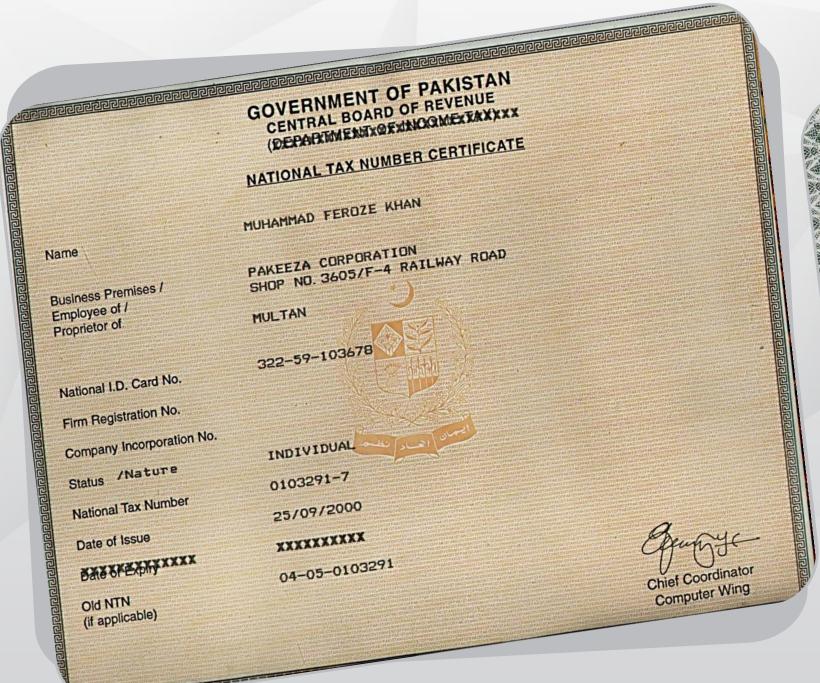
Accomplishments



Instructions and Conditions

- 1. The licensee shall carry this licence on his person whenever engaged in any work under Emigration Ordinance, 1979, and the rules made thereunder and shall produce it on demand by a bonafide person including the emigrant's employers in foreign countries and any official of the Government of Pakistan in Pakistan or abroad.
- 2. Any licensee who causes, or assists in, the emigration of any person in contravention of the provisions of the Emigration Ordinance, 1979, or the rules made thereunder, shall be punishable in accordance with the law.
- 3. Any violation of the Emigration Ordinance, 1979, or the rules made thereunder, shall render him liable to any one or more of the following measures,-
 - (i) suspension of licence;
 - (ii) cancellation of licence;
 - (iii) forfeiture of security money in part or full; and
 - (iv) prosecution in a court of law under the said Ordinance and the Rules.





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0	POEPA House #374 Street



Date: 29th September 2005.

POWER OF ATTORNEY

We, M/S. KEENWAY INDUSTRIES SDN. BHD (171851-H) situated at No. 15, Jalan Kilang, 86000 Kluang, Johor, Malaysia, do hereby Authorize and Appoint M/S. PAKEEZA Kilang, 86000 Kluang, Johor, Malaysia, do nereby Authorize and Appoint M/S. PARELLA CORPORATION, Govt. Licences No. MDP/1501/ LHR, 3605/F-4, Railway Road, Multan, Pakistan to be our true and lawful attorney in Pakistan for the purpose of:

- Handling all affairs associated with the collection of CV's of Pakistani workers
- Making selection of workers, etc. for our company.
- Signing all necessary documents, including employment contracts, required by the laws and regulations of Pakistan and Malaysia.
- Arranging for medical, passports and necessary visa endorsement with the High Commission of Malaysia, Islamabad / Consulate General of Malaysia, Karachi.
- Making arrangements for the workers' passage to the job site.
- This power of attorney shall remain valid till all the workers arrive in Malaysia according to the Demand Letter No. KHEDN: 100/14020-3289 dated on 29th Sept.2005.
- This power of attorney is non-transferable and is irrevocable.





Date: 29th September 2005

The High Commission for Islamic Republic of Pakistan, 132, Jalan Ampang, 50450, Kuala Lumpur, Malaysia.

Attention :

Councellor (Community Welfare & Labour Affairs)

SUBJECT: APPLICATION FOR THE ENDORSEMENT / ATTESTATION OF LEGAL DOCUMENTS TO RECRUIT WORKERS FROM PAKISTAN.

Refer to the above, we have appointed the following company in Pakistan as our recruiting Respected Sir, agent in Pakistan:-

M/S. PAKEEZA CORPORATION Govt. Licences No. MPD/1501/LHR

- 2. We would like to have your kind attention to endorse / attested the following documents for us in order to have successful recruitment exercise and to do interviews in Pakistan to collect the CV's and Medical Certificates of the Pakistani workers:-

 - 2. Power Of Attorney.
 - 3. Letter of Demand.
 - 4. Employment Contract.
- 3. For your reference we are enclosing one set of photocopy of the above documents along with other supporting documents (Approval Letter of KHEDN, the certified English translation of the same, Company Information [from Companies Commission of Malaysia] and the company profile) for your good office. We believe that the above documents are in order.
- We are looking forward for your kind co-operation on the said matter.

Thank you,

Yours truly,/

NG CHONG CHOON (Director) Fax: 07-7724828 Phones: 07-7724881 H/P: 012-7844183 email:zie hrd@keenway.org KEENWAY INDUSTRIES SDN. BHD.

(171851-H) 15, Jalan Kilang, 86000 Kluang, Joho

No. 15, Jalan Kilang, 86000 Kluang, Johor, Malaysia. Tel: 607-7724881 (127 ines) Fax: 607-7724828



DEMAND LETTER

Date: 29th September 2005

M/S. PAKEEZA CORPORATION Govt. Licences No. MPD/1501/LHR. OVERSEAS EMPLOYMENT PROMOTORS 3605/F-4, Railway Road, Multan, Pakistan.

SUBJECT: DEMAND LETTER FOR RECRUITMENT OF 50 WORKERS FROM PAKISTAN, IN SEWER.

We hereby appoint your company to recruit and Collect Relevant CV's with Medical of Pakistani male 50 workers for employment with our company and to liaise with prevant

kistani male 50 workers for employment.	I KI
thorities in Pakistan	Number 50 Persons (Male
Item Category SEWER	30
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of the Immigration

13. Air Passage

Department of Malaysia

The Pakistani OEP(himself and all his business partners and representatives both in Pakistan and in The Pakistani OEP(himself and all his business partners and representatives both in Pakistan and in Malaysia) are requested to charge from a successfully selected worker for Malaysia, an amount not more than the approved rate of the Government of Pakistan i.e. Pak Rs. 60.000.00 equivalent to RM 4.000.00 at the most. This should include all expenses such as air ticket from Pakistan to Malaysia, passport fees most. This should include all expenses and all other related expenditures.

OUR RECRUITMENT TERMS AND CONDITIONS ARE AS FOLLOW:

To sew allocated work as per instruction RM 1,200 for each year of the contract RM 468.00 per month Nature of Work (Briefly) Monthly Salary Monthly Levy Deduction Based on performance 3 years and extended on mutual agreement. Increment Provided by the Employer Allowances Period of Contract On the account of Empolyee As per Malaysian Labour Laws Accommodation Paid by Employer 9. Food 10. Medical Facilities 11. Annual Medical Examination 12. Bankers Guarantee in favour

Paid by the Employer

Free air passage upon comp



NOTARIAL CERTIFICATE

ALL TO WHOM THESE PRESENTS SHALL COME, I, DATO NG MANN CHEONG, OTARY PUBLIC, of Messrs. Syed Alwi, Ng & Co., Advocates & Solicitors, 18th Floor, ngunan Ambank Group, No. 55, Jalan Raja Chulan, 50200 Kuala Lumpur, Wilayah Persekutuan, ysia, practising at Kuala Lumpur, Wilayah Persekutuan, do hereby certify that I was present at ala Lumpur, Wilayah Persekutuan and that on the day of the date hereof the genuineness of the ature of MOHD QARI BIN AHMAD (Holder of Malaysia Identity Card No. 540503-08-6553)

POWER OF ATTORNEY appoint PAKEEZA CORPORATION O.E.P as its true and lawful attorney and recruiting agent in Pakistan and whom is conferred with all necessary power and authority to act on behalf of SPARK MANSHOP SDN BHD;

DEMAND LETTER FOR RECRUITING OF FOREIGN WORKERS FROM

EMPLOYMENT CONTRACT;

LETTERS addressed to The high Commission For Islamic Republic of Pakistan, Malaysia. AFFIDAVIT; and And The High Commission for Malaysia, Islamabad, Pakistan.

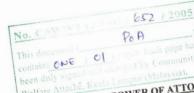
annexed, such signature having been this day subscribed in my presence by the MOHD NAHMAD whose Identity I attest.

EREBY FURTHER CERTIFY that satisfactory and sufficient evidence was produced to MOHD QARI BIN AHMAD (Holder of Malaysia Identity Card No 540503-08-6553) tht and authority to execute the said (a) POWER OF ATTORNEY (b) DEMAND FOR RECRUITING OF FOREIGN WORKERS FROM PAKISTAN (c) MENT CONTRACT (d) AFFIDAVIT (e) LETTERS for and on behalf of SPARK SDN BHD (Company No. 65261-K).

(IN TESTIMONY WHEREOF (I have hereunto subscribed my (name and affixed my Seal of (Office at Kuala Lumpur, (Wilayan Persekutuan this 5th (day of October, 2005.

Quod Veritatem attestor

DATO NG MANN CHEONG Notary Public Kuala Lumpur Wilayah Persekuluan Malaysia.



Date: 22nd September, 2005.

POWER OF ATTORNEY

We, SPARK MANSHOP SDN BHD (65261-K) situated 33, Jalan 5/91, Taman Shamelin Perkasa, Cheras 56100 Kuala Lumpur Malaysia, do hereby Authorize and Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Appoint M/S Pakeeza Corporation O.E.P License NO Appoint M/S Pakeeza Corporation O.E.P License NO: 1501 /LHR, 3605 / F-4 Railway Road, Multan, Pakistan(Phone: 4570005,4570006 Fax: 4580066,Email: pakeezacorporation@hotmail.com) to be our true and lawful attorney in Pakistan for the purpose of:

- Handling all affairs associated with the collection of CV's of Pakistani purpose of: workers for employment.
- Making selection of workers, etc. for our company.
- Signing all necessary documents, including employment contracts, required by the laws and regulations of Pakistan and Malaysia.
- Arranging for medical, passports and necessary visa endorsement with the Arranging for medical, passports and necessary visa endorsement with the High Commission of Malaysia, Islamabad / Consulate General of Malaysia,
- Making arrangements for the workers' passage to the job site.
- This power of attorney shall remain valid till all the workers arrive in Malaysia according to the Demand Letter No.Ref:
- This power of attorney is non-transferable and is irrevocable.

In witness whereof we have executed this documents on 22nd day of September 2005. Certified and attested in the country of



Republic of Pakistan in Malaysia Full name: Designation and Seal:

melin Perkasa, Cheras, 56100 Kuala Lumpur, Malaysia. Tel: 03-92832255 Fax: (
Email: spark@tm.net.my Homepage://www.sparkmanshop.com.my

ING JAYA * KLANG * MELAKA * SEREMBAN * JOHOR BAHRU * KUANTAN * ALOR SETAR * PENANG * IPOH * KOTA KINABALU * MIRI * KUCHING



Date: 22nd September, 2005

M/S. Pakeeza Corporation M/S. Pakeeza Corporation O.E.P License No: 1501 / LHR 3605 / F-4 Railway Road, Multan, Pakistan

Phone: 4570005,4570006 Fax: 4580066 Email: pakeezacorporation@hotmail.com



Ref.No

SUBJECT: DEMAND LETTER FOR RECRUITMENT OF (12) WORKERS

EDOM DAKISTAN IN MANUFACTURING SECTOR FROM PAKISTAN, IN MANUFACTURING SECTOR.

We hereby appoint your company to recruit and Collect Relevant CV's with We nereby appoint your company to recruit and Conect Relevant CV's With Medical of Pakistani male 12 workers for employment with our company and to liaise with relevant authorities in Pakistan concerning this recruitment.

of Pakistani male 12 workers to of Pakistani male 12 workers t	
vant authorities in Pakistan Num	ber 12
Item Category TAILORS (FACTORY WORKER)	Cour
,	

The Pakistani OEP (himself and all his business partners and representatives both in Pakistan and in Malaysia) are requested to charge from a successfully selected worker for Malaysia, an amount not more than the approved rate of the Congression of Delictor i.e. Pakistan and in Malaysia) are requested to enarge from a successibility selected worker for Malaysia, an amount not more than the approved rate of the Government of Pakistan i.e. Pak Rs. 60,000.00 equivalent to RM 4,000.00 at the most. This should include all expenses such as air ticket from Pakietan to Malaysia. Pak Rs. 60,000,00 equivalent to RM 4,000,00 at the most. This should include all expenses such as air ticket from Pakistan to Malaysia, passport fees, medical examination expenses such as air ucket from rakistan to maiaysta, passport fees fees, government fees / charges, and all other related expenditures.

The workers MUST be selected from the agrarian belts of Pakistan with basic knowledge and experience of working in the agriculture / plantation fields. This fact **SHOULD** be multicized in the neuspaper adverticement publicized in the newspaper advertisement.

Fach worker MUST be briefed properly that he is basically a cleaning worker. The having a creaming worker. The large mature of his job will include sweeping and cleaning, in addition to other tasks assigned by his appalause for unless and positionage of the propiety takes be will be appalaused. nature of his job will include sweeping and cleaning, in addition to other tasks assigned by his employer for upkeep and maintenance of the premises, where he will be employed. by his employer for upkeep and maintenance of the premises, where the will be supported by this fact **SHOULD** be publicized in the newspaper advertisement.

OUR RECRUITMENT TERMS AND CONDITIONS ARE AS FOLLOW:

SPARK MANSHOP SDN BHD

Head Office: TAMAN SHAMELIN PERKASA

Head Office: TAMAN SHAMELIN PERKASA

13. Jalan 5/91, Laman Shamelin Perkasa, Cheras, 56100 Kuala Lumpur, Malaysia, Iel: 0.192833093-743.

Email: spark@tm.net.my Homepage: www.sparkmanshop.com.my Reg. 65.34 Email: Spark@tm.net.my Homepage::www.sparkmansnop.com.my FX-9-1

**WALALLIMPUR **PETALING JAYA ** NLANG ** MELANA ** SERENBAN ** JOHOR BAHRU ** NUANIAN ** ALOR NETAR **

**WALALLIMPUR ** PETALING JAYA ** NLANG ** MELANA ** SERENBAN ** JOHOR BAHRU ** NUANIAN ** ALOR NETAR **





DEMAND LETTER

M/s Overseas Employment Promoters License No. MPD/1501/MTN #3605/F-4 Railway Road, Tel: +92-61-4570005, 457-0006 Multan, Pakistan

Please be informed that we require the following manpower from Pakistan, for our on-going projects in UAE.

-gome pro	ojects in onc.	NUMBER	SALARY
C/N I	CATEGORY	REQUIRED	
5/N		100	Dhs 1.000/-
1	Security Guard	30	Dhs 1,800
7	Body Guard	307	

TERMS OF EMPLOYMENT:

Place of Employment: Accommodation: Transportation:

Any location in UAE Provided Provided

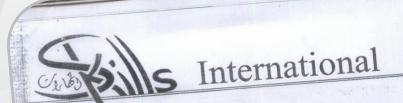
Working hours: Other Terms & Condition

12 hours per day As per UAE Labor Law

FOR SKILLS INTERNATIONAL MANPOWER

Abdullah Helal Mohamed Al Tenaji

Website: http://www.skills-intl.net E-mail: skills2@emirates.net.ae
Our Address: P.O. Box 88940, Dubai, United Arab Emirates Tel. 00971 4-2975708 Fax: 00971 4-2975706



POWER OF ATTORNEY

2-5-2011

Know all men by this present that:

M/s Overseas Employment Promoters License No. MPD/1501/MTN #3605/F-4 Railway Road, Multan, Pakistan Tel: +92-61-4570005, 457-0006

As per the Special Power Attorney given to us by World Security and to the Agreement between Skills International Manpower and World Security, We, Skills International between Skills international Manpower and World Section With license no. MPD/1501/MTN Multan, Pakistan to be our lawful attorne, & agent to handle on our behalf the following:

- All recruitment activities in Pakistan, by way of issuing advertisements, in the media, calling for application from prospective candidates for UAE, processing applications and interviewing candidates and any other activities inciden all to recruitment on our behalf for our client, World Security.
- To handle all affairs related to recruitment and passage of the manpower demanded such as registration of documents with the concerned Pakistan departments etc.
- 3. Whereas this Power of Attorney has been issued at the request of the Recruiting company, the Foreign Principal will not hold itself responsible for any illegal acts or violations committed by the Recruiting Agent in his own any illegal acts or violations committed by the Recruiting Agent in his own country of Payustan, and further researce the right to spittle any matters. country of Pakistan, and further reserves the right to settle any matters damaging directly or indirectly the goodwill & reputation of the Foreign Principal in a court law.

FOR SKILLS INTERNATIONAL MANPOWER

Abdullah Helai Mohamed Al Tenaji

April 10, 2011 Dubai, UAE

Website: http://www.skills-intl.net





Demand Letter

REF: AM _ Date: 26/ 05/2012

To: PAKEEZA CORPORATION License No. MPD/1501/MTN 3605/F-4 Railway Road.

Pump Multan, Pakistan Please arrange to recruit for us the following manpower against our Block Visa No: 1300051129 Dated: 06/08/1433 as per attachment Visa sip:

Please arrange 1300051129 Dated: 06/08/1433 as p	er attachment	Required	Basic Salary Monthly (SR)
Sl. Actual Category No. Filed Technician	Visa Category General Male Cleaner	15	1200/-SR

Terms and Conditions: The following terms and conditions of services shall be included in the contract.

Period of Employment Saudi Arabia.

8 hours daily / 6 days per week. Place of Employment

Working hours Accommodation

Provided by the Company. As per Saudi Arab Labour Law. Provided by the Company.

Medical. Transportation Provided / Allowance of 450/-SR Provided / Allowance of 150/-SR

Food Duty allowance Round Trip Provided after 2 years

Air tickets

Not to exceed Three (3) Months. Provided by the Company (Free).

Other Terms and conditions are according to the approved employment contract and as per

Saudi Labor Law.



شركة أفراس للتجارة والمقاولات

P.O.BOX 6337 RIYADH 11442 FAX 4784837 TEL 4733333 RO.BOX 7709 JEEDAH 21472 FAX 2570668 TEL 2570669 MAKKAH FAX 5544630 TEL 5274777 POBOX 4401 DAMMAM 31491 FAX 8332606 TEL 8336056

صب ١٤٤١ السدم ١٩٤١ في المات ١٤٤١ هـ المات في: ١٥٠١٠٦ هـ المات في: ١٥٠١٠٦ هـ

www.afras.com.sa



Power of Attorney

REF: PA/HR/00 Date: 26/05/2012

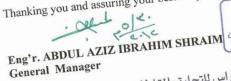
To: PAKEEZA CORPORATION License No. MPD/1501/MTN 3605/F-4 Railway Road. Pump Multan, Pakistan

We M/S AFRAS Trading and Contracting Company hereby appoint PAKEEZA CORPORATION, License No. MPD/1501/MTN

Address: 3605/F-4 Railway Road. Pump Multan, Pakistan , approved by the Government of Pakistan, Ministry of labor as true and lawful agent in Pakistan in respect of handling the affairs of recruitment of manpower from Pakistan against the block Visa Number 1300051129 Issued Date: 06/08/1433

I hereby confirm that we will enter into contract with selected candidates and will complete necessary document required by the concerned offices in connection with the recruitment of manpower as they deemed fit and as required by law of concerned courts and in strict compliance with the attached demand letter.

Thanking you and assuring your best cooperation,



تضركة أفراس للتجارة والمقاولات

PO.BOX 6337 RIYADH 11442 FAX 4784837 TEL 4733333 PO.BOX 7709 JEEDAH 21472 FAX 2570668 TEL 2570669 MAKKAH FAX 5544630 TEL 5274777 POBOX 4401 DAMMAM 31491 FAX 8332606 TEL 8336056 www.afras.com.sa

۱۵۷ هاتف: ۲۲۰۷۵۹ اتف: ۱۷۷۱۷۷ ٨٣٦٠٥٢ هاتف: ٥٦٠٢٣٨٨







Demand Letter

REF: AM Date: 11/ 04/2012

M/S Overseas Employment promoters License No. MPD/1501/NTN Nultan. Pakistan

Please arrange to recruit for us the following manpower against our Block Visa No: 1300015261 Dated: 24/04/1433as per attachment Visa sip:

30001526	61 Dated: 24/04/1433as p	Visa Category	Require d No:	Monenty
Sl.	Actual Category	Communication electronic	20	1200/-SR
No.	Field Technician	technician congrators maintenance	20	1200/-SR
2.	Field Technician	electronic shipping & downloading	8	1200/-SR
3.	Field Technician	worker		

The following terms and conditions of services shall be included in the contract.

Period of Employment Saudi Arabia.

8 hours daily / 6 days per week. Place of Employment

Provided by the Company. Working hours

As per Saudi Arab Labour Law. Accommodation

Provided by the Company. Medical.

Provided / Allowance of 450/-SR

Transportation Provided / Allowance of 150/-SR

Round Trip Provided after 2 years Food Duty allowance

Not to exceed Three (3) Months. Provided by the Company (Free). Air tickets

Other Terms and conditions are according to the approved employment contract and as per

Saudi Labor Law.

Our Best Regards Mr.Loai Ibrahim Alammar Chief executive officer Kingdom of Saudi Arabia , Riyadh

Issued On 11/4/2012







شركة علي وإبراهيم وعبد العزيز بو خمسين للمقاولات العامة Ali, Ibrahim & Abdulaziz Bu Khamseen Company For Contracting

Date: 09/06/2012

POWER OF ATTORNEY

Let it be known hereby that we have appointed

Pakeeza Corporation License NO. MPD/1501/MTN # 3605/F-4 Railway Road, Multan, Pakistan Tel: +92-61-4570005, 4570006 Fax +92-61-4580066

To be our true and lawful attorney and representative in Pakistan in respect of recruitment of Pakisatn Manpower and Handling of all affairs concerning deposit of security registration fee etc. with the protector of emigrants of govt. of Pakisatn and to sign all necessary documents required by the said office on our behalf and to arrange their passage and Passion Etc. as per Visa No. 2101007813 Dated 26/11/1432H For (11) Persons Only.

<u>تفويض</u>

ليكن معلوماً للجميع بأننا قد فوضنا .

السادة / شركة باكيزة رقم الرخصة : إم بي دي/١٥٠١/ إم تي إن مولتان – باكستان تلفون : ۲۱-۹۲- ۲۰۰۰، ۲۰۰۰ ، ۲۰۰۰ ؛ فاكس: +۲۱-۹۲+ د ماه ٤

ليكون وكيل شرعي وقانوني وممثل عنسا في باكستان لمراجعة قنصلينكم والتوقيسع نيابة عنا على كافــة الوثـــائق والأوراق المطلوبة لغرض تسفير العمال المطلوبين للعمل لدينا بالمملكة العربية السعودية وتنظيم وإعداد جوازات سفرهم حسب التأشيرة برقم: ۲۱۰۱۰۰۷۸۱۳

بتاريخ: ٢٦/١١/٢٦ هـ لعدد (۱۱) فقط

شركة على و إبراهيم و عبد العزيز بوخمسين

Ali, Ibrahim& Abdulaziz Bukhamseen. Co.





C.R. 2251024445 - Tel: 5877303 - Fax: 5875588 P.O. Box: 3254 - P. Code: 31982 - Al-Ahsa Kingdom of Saudi Arabia

ص ب ٣٧٥ - الرمز البريدي ٣١٩٨٢ - الأحساء للمواكدة



شركة علي وابراهيم وعبد العزيز بو خمسين للمقاولات العامة Ali, Ibrahim & Abdulaziz Bu Khamseen Company For Contracting

خطاب طلب

رقم الرخصة : إم بي دي/١٥٠١/ إم تي إن

تلفون : ۲۲۹-۱۲-۵۰۰۰۷۰ ، ۲۰۰۷۰۶

يرجي التكرم بتوظيف وتسفير العمال المذكورين

الراتب/ريال

14 . .

14..

بأسرع وقت ممكن وذلك حسب التأشيرة رقم

٢١٠١٠.٧٨١٣ وتاريخ ٢٦/١١/٢٦١هـ

السادة / شركة باكيزة

فاکس: +۲۱-۹۲۲-۳۰،۸۵۶

مولتان - باكستان

الوظيفة

حداد مباتي

نجار مباني

الاحكام والشروط:

السعودة بعد انتهاء العقد.

المجموع (١١) فقط

Date: 09/06/2012

DEMAND LETTER

Pakeeza Corporation License NO. MPD/1501/MTN #3605/F-4 Railway Road, Multan, Pakistan Tel: +92-61-4570005, 4570006 Fax +92-61-4580066

Please arrange to recruit and send the following workers for us earliest possible convenience as per Visa No. 2101007813 Date 26/11/1432H

Category	Qnty.	Salary SR
	03	1200
Steel Fixer	-	1200
Shuttering Carpenter	08	1200

Total (11) Persons Only

Terms and Conditions:

Accommodation : 02 Years
Period of Employment : 9 Hours : 9 Hours Daily 6 Working Hours Local Transportation : Provided Flight from & to KSA : After Completion of

Contract. Medical & all other terms and benefits as per Saudi Labour Law.

العلاج وجميع الشروط الأذرى طبقا لقــوانين المملكــة



شركة على و إبراهيم و عبدالعزيز بوخمسين

تذكرة سفر ذهاب وإياب: من وإلى المملكة العربيــة

C.R. 2251024445 - Tel: 5877303 - Fax: 5875588 P.O. Box: 3254 - P. Code: 31982 - Al-Ahsa Kingdom of Saudi Arabia



DEMAND LETTER

DATE: 9/9/2012

TO:- PAKEEZA CORPORATION

License No. MPD/1501/MTN

3605/F-4 Railway Road

Near Haider Petrol Pump Multan, Pakistan.

Please arrange to recruit for us the following manpower

	range to recruit	VISA	REQUIRED	BASIC
SI NO.	ACTUAL CATEGORY	CATEGORY	NO.	MONTHLY
The same of the sa	Masonary	Construction	2	400 usd
2.	Cement Tile fixer	Construction	1	500 usd

TERMS AND CONDITIONS:

The following terms and condition of services should be included in the contract

- 1. Period of employmen
- 2. Place of employment
- 3. Working hours 4. Accomodation
- 5. Medical 6. Transportation
- 7. Food

2 years. Libya.

- 8 hours daily/6 days per week.
- provided by the company.
- as per libya labour law.
- provided by the company.
- provided /allowance of 60 usd

ASAS ALABRAJ CO. GENERAL MANAGER ABDELAATI REDA . A الصابري ... شارع 7 اكتوبر بنغازي ...ليبيا

092 544 4636 0917855952





مصنع الجبيل هت لتشكيل المعادن AL-JUBAIL HIT FACTORY FOR STEEL FABRICATION

C.R. 2055007891 HIT Group Affiliate إحدى الشركات التابعة لمجموعة هت

Date: 24-11-2014

Pakeeza Corporation, License # MPD/1501/MTN 3605/F-4, Railway road Multan, Pakistan.

Demand Letter

We AL-JUBAIL HIT FACTORY FOR STEEL FABRICATION hereby authorize 'Pakeeza Corporation, License # MPD/1501/MTN' to recruit the following categories on our behalf from Pakistan against our Block Visa No:

Hom I the			
visa slip.		Owentity	Basic Salary (8 Hours)
- 1 Catagory	Visa Category	20	Sr 1600 + OT if Req.
Sr. Actual Category	Amil or else	20	Sr. 1400 + OT if Req.
Welders (Arc+Mig)	Amil or else	20	Sr. 1200 + OT if Req.
2 Fabricators	Amil or else	20	Sr. 1000 + OT if Req.
3 Fitters	Amil or else	25	Sr. 1000 101 11 100
1 Heipers	Allin or one		

Terms & Conditions:

The Following term and conditions of services shall be included in the contract.

8 Hrs per day/ 6 days per week 1. Period of Employment Provided by The company Working Hours Provided by The company 3 Accommodation Provided by The company 4. Medical Provided by The company 5 Transportation Provided by The company; Return Ticket. 6. Food

Other things will be provided according to the Saudi Labor law.





الملكة العربية السعودية - الجبيل ١٩٥١ - ص.ب ٣٠٣٠ - هاتف: ٣٣٤٠ ٢٣٦١ - فاكس: ٢٩٦١ ٣٣٤٠ ٢٣٦٧ ١٠٠٠ - الملكة العربية السعودية - الجبيل ١٩٥١ - ٣٠٥٠ - ١٩٦١ ٣٤٤٠ ٢٣٦٠ - ماتف: ٣٣٤٠ - ١٩٥٥ على الملكة العربية السعودية - الجبيل ١٩٥١ - ١٩٥٥ - ١٩



مصنع الجبيل هت لتشكيل العصادن AL-JUBAIL HIT FACTORY FOR STEEL FABRICATION سجل تجاري ۲۰۵۵۰۰۷۸۹۱

C.R. 2055007891 HIT Group Affiliate إحدى الشركات التابعة لمجموعة هت

Date: 24-11-2014

Pakeeza Corporation, License # MPD/1501/MTN 3605/F-4, Railway road Multan, Pakistan.

Power of Attorney

We M/S AL-JUBAIL HIT FACTORY FOR STEEL FABRICATION hereby appoint, Pakeeza Corporation, License no. MPD/1501/MTN, Address: 3605/F-4, Railway Road Multan, Pakistan, approved by Government of Pakistan, Ministry of Labor as true and lawful agent in Pakistan in respect of handling the affairs of manpower recruitment from Pakistan against the Block Visa no. -----, Dated: ----- as per visa slip attached.

We M/S AL-JUBAIL HIT FACTORY FOR STEEL FABRICATION hereby confirm that we will enter into contract with selected candidates and will complete necessary documents required by the concerned offices in connection with the manpower recruitment as they deemed fit and as required by law of concerned courts and in compliance with the attached Demand Letter.

Thanking you and assuring you best cooperation,







+٩٦٦ ٣٣٤٠ ٧٣٦٧ : ٢٣٦٠ - هاتف : ٣٣٤٠ ٧٣٦٦ - هاتف : +٩٦٦ ٣٣٤٠ ٢٣٦٠ - هاتف : +٩٦٦ ٣٣٤٠ ٢٣٦٧ : ٢٣٦٠ ٢٩٥٥ Kingdom of Saudi Arabia - Al-Jubail 31951 - P.O. Box 30303 - Tel.: +966 3 340 7366 - Fax : +966 3 340 7367



SAWAEED EMPLOYMENT L.L.C.

س وا عدد التوظيف ذ.م.م

Date: 3rd of June 2013 Reference Number: SMS/June 2013/0012

PAKEEZA CORPORATION 3605/F-4 RAILWAY ROAD, NEAR HAIDER PETROL PUMP MULTAN, PAKISTAN ATTN. MR. ABDUL AHAD KHAN

MANPOWER REQUIREMENT

We hereby authorize the below addressed company to recruit the following category of personnel for us from PAKISTAN. O C DAVE A WEEK

01 45	n PAKISTAN.	QUANTITY	8 HOURS DUTY/26 DAYS A WEEK
SI NO.	CATEGORY	30	DHS 1100 + OT if required
1	Block Mason	30	DHS 1100 + OT if required
2	Plaster Mason	30	DHS 1100 + OT if required DHS 1100 + OT if required
3	Tile Mason	30	DHS 1100 + OT if required
4	All Around Mason	30	DHS 1100 + OT if required
5	Shuttering Carpenter Steel Fixer	30	DHS 1100 + OT if required
6	Scaffolder	30	DHS 850 + OT if required
7	General Helper	200	DH2 830 + C1
8	TOTAL	410	

TERMS & CONDITIONS:

- Food will be provided by the company
 Accommodation will be provided by the company
- 3) Transportation will be provided by the company
- 4) Health Insurance as per UAE Labor Law
- 5) 8 hours duty/ 26 days a month
- 6) Overtime is available but upon the approval of the client. 6) Overtime is available but upon the approval of the client.
 7) 30 days paid leave will be given upon the completion of 1 year of service and upon completion of 2 years 60 days paid leave will be granted
 8) Contract period is 3 years

All other terms and conditions are in accordance with UAE Labor Law.

FOR SAWAEED EMPLOYMENT L.L.C.

ENGR. SALEM SUHAL BIN HASHEL AL AMERI CHIEF EXECUTIVE OFFICER



P.O. Box: 70919 ABU DHABI U.A.E. Tel: +971 2 5594444, Fax: +971 2 5594400 Email: info@sawaeed.ae, info@sawaeedemployment.com : www.sawaeed.ae. www.sawaeedemplovment.com



ص.ب : ۷۰۹۱۹ أبوظبي - إ.ع.م. مانف : ۵۵۹۶۶۶۶ ۲ ۱۹۶۱, فاکس : ۴۹۷۱ ۲ ۵۵۹۶۶۰ info@sawaeedemployment.com, info@sawaeed.ae البريد الإلكتروني



Date: 11th November 2014

Pakeeza Corporation, License # MPD/1501/MTN 3605/F-4, Railway road Multan, Pakistan.

Power of Attorney

We M/S Najed Employment Services hereby appoint, Pakeeza Corporation, License no. MPD/1501/MTN, Address: 3605/F-4, Railway Road Multan, Pakistan, approved by Government of Pakistan, Ministry of Labor as true and lawful agent in Pakistan in respect of handling the

We M/S Najed Employment Services hereby confirm that we will enter into contract with affairs of manpower recruitment from Pakistan. we NVS Najed Employment Services hereby confirm that we will enter into contract with selected candidates and will complete necessary documents required by the concerned offices in connection with the management requirement as they deemed fit and as required by law of science candidates and will complete necessary documents required by the concerned offices in connection with the manpower recruitment as they deemed fit and as required by law of concerned courts and in compliance with the attached Demand Letter.

Thanking you and assuring you best cooperation,

For: Najed Employment Services

Khalifa Malalla Ahmad Afhenyami Alfasi



Tel: +971-4-2388828, Fax: +971-4-2564488, M-34, Arabilla Building, Hor Al Anz East, P.O. Box: 97070, Dubai, U.A.E.



نجــد لخـدمــات التــوظـيـف Najed Employment Services

Date: 11th November 2014

Pakeeza Corporation, License # MPD/1501/MTN 3605/F-4, Railway road Multan, Pakistan.

Demand Letter

We Najed Employment Services hereby authorize 'Pakeeza Corporation, License # MPD/1501/MTN to recruit the following categories on our behalf from Pakistan

We Najed Employment MPD/1501/MTN' to recruit the fol		Basic Salary (8 Hours) AED. 1200.00
Sr. Actual Category 1 Masons	Site Supervisor 03	

The Following term and conditions of services shall be included in the contract. Terms & Conditions: 8 Hrs per day/ 6 days per week

Period of Employment Working Hours

Provided by The company Provided by The company Accommodation Provided by The company Medical

Provided by the Company outside UAE.
Provided by the Company after 2 yrs. Transportation Food 7. Air Tickets

Other things will be provided according to the UAE Labor law.

Yours truly,

In behalf of Najed Employment Services

Khalifa Malalla Ahmad





شركة مصنع الإخاد للمكثفات OZUNION COILS INDUSTRIES شركة مصنع الإخاد للمكثفات Manufacturer of Condenser Coils, Condensing Units & Heat Exchangers و المبدلات الحرارية لوحدات التكييف

M/s. Pakeeza Corporation. 3605/F-4, Multan, Pakistain. Licence No.: MPD/1501/MTN

السادة/ باكيزة للتشغيل F-4/٣٦٠٥ مولتان – باكستان ترخيص رقم: إم بي دي / ١٥٠١ / إم ي إن

تحية طيبة وبعد،

Demand letter

We are pleased to inform you that we will avail of your services to recruit the following personnel, against our Block Visa No. 1300339663 dated 25/10/1434 H.

يسونا أن نعلمكم بأننا بحاجة إلى العمال المدرج عددهم ومهنهم ورواتيهم وشروط توظيفهم بالجدول أدناه وبموجب تأشيرتنا المقتوحة رقم ٣٣٠٠٠٣٩ بتاريخ ١٤٣٤/١٠/٥ هـ ،

25/10/1434 H.				. 14	Aug.
	No.	Salary S.R	الراتب والبدلات	العدد	-11
Category		(Basic+F.A+OT)	OT+:+*	.1	لحام صانع مواسير
Steel Pipe Welder Pipe Fabricator. Duct fabricator Duct Installer Industrial Electrician. Hvac Technician. Hvac Control Techni Hvac Mechanical En	cian 01 ngineer 01	1200+400+OT 1200+400+OT 1200+400+OT 1200+400+OT 1500+400+OT 1500+400+OT 1700+400+OT 4000+500+500.	OT+:+\\\.	.1	فنی تمدیدات فی ترکیدات کهربانی صناعی فنی تکیف و تبرید فنی طبلون تکیف مهندس میکانیکی تکیف مهندس کهربانی تکیف مصمم خو انط
Hvac Electrical Engi Auto Cad Designer		17001500101.			, ,
					شروط:

الشروط: السكن : مجانا العقد : سنتان (۲) تذكرة : مرة كل سنتان (٢) Terms & Conditions: الاجازة : ١٥ يوم في السنة · Free Housing : Two years (2) الدوام : ٦ أيام أسبوعيا، ٨ ساعات يوميا : Once every two years (2) Contract الاضافي : ساعة ونصف لكل ساعة عمل Paid vacation: 15 days per year غيرها : حسب نظام العمل السعودي : 6 days/week, 8 hours/day : 1.5 hours for 1 work hour : As Per Saudi Labor laws

Thanking you and hoping to receive our personnel at your earliest,

أملين وصول العمال في اقرب وقت ممكن وشاكرين حسن تعاونكم

MAHMOOD AJAI SAYEED KAZI



C. R. 2051032482 P. O. Box 1289, Al-Khobar 31952 — Saudi Arabia, Tel. Factory: (03) 890 1549, Fax: (03) 898 5512 ead Office, Prince Salman Street, 16 Cross Al-Khobar - Tel: (03) 894 44993 / 8640 275 / 895 2210 Fax: (03) 898 5512



December 1, 2014

09-12-2014

POWER OF ATTORNEY

Known all men by these present that, we M/S DISCOVERY EMPLOYMENT UAE, a company organized under the law of UAE, do hereby appoint $\underline{\text{M/s Pakeeza}}$ Corporation #3605/ Floor-4 Railway Road near Halder Petrol Pump, Multan, Pakistan, approved by the government of Pakistan, Ministry of Labour vide Registration No. 1501/MTN to be our true lawful attorney and agent in Pakistan in respects of holding all the affairs with the Protector of Emigrants, Government of Pakistan and sign all required documents by the said offices in connection with the recruitment of persons for employment with us and to arrange all matters relating their emigration etc.

In witness where of we have executed this Power of Attorney on the $1^{\rm st}$ day of December 2014.

FOR: DISCOVERY EMPLOYMENT Inded

ZIAD ELIAS KHALIL SALIBA OPERATION MANAGER



P.O. Box: 30021, Airport Road Abu Dhabi UAE
Tel: +971 2 666 9191 • Fax: +971 2 666 9393 • Email: infodisco



Dy- No. 204-2014-CW 09-12-2014

M/S PAKEEZA CORPORATION

License No. 1501/ MTN #3605/ Floor-4 Railway Road near Haider Petrol Pump, Multan, Pakistan

Mr. Muhammad Feroz Khan Kind Attn: Managing Director

Dear Sir,

Our company, DISCOVERY EMPLOYMENT, based on Abu Dhabi, UAE needs the following workers from Pakistan. Hereby authorize you to recruit the following categories of Pakistan workers on behalf at the rate and terms and conditions as

elov	CATEGORY	QTY	BASIC SALARY (AED)
NO	CATEGORI	4	
1	Ordinary Labourer	30	Dhs.600.00 + Dhs.150.00 or Free Food
2	Mason (Grade-A)	20	Dhs.900.00 + Dhs.200.00 or Free Food
3	Construction Carpenter (Grade-A)	20	Dhs.800.00 + Dhs.150.00 or Free Food
4	Steel Fixer (Grade-A)	20	Dhs.800.00 + Dhs.150.00 or Free Food
5	Charge hand M/SF/SC	10	Dhs.1000.00 + Dhs.200.00 or Free Food
0		100	One Hundred Twenty only

_			- 11	12 -	
Terms	and	COL	าตเ	ΠO	пs

1. 2. 3. 4. 5. 6. 7.	d Conditions: Place of Employment Accommodation Food Allowance Period of Contract Probation Period Working Hours Local Transportation Medical Benefits Leave Benefits Conditions of services if an	y, shall b	Anywhere in the UAE Provided Provided 2 years (RENEWABLE) 6 Months 8 Hours Per Day /6 day there were As per UAE Labor law As per UAE Labor law be in accordance to UAE Labor law.
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Thanking you,

DISCOVERY EMPLOYMENT MAD ELIAS KHALIL SALIBA OPERATION MANAGER



P.O Box: 30021, Airport Road Abu Dhabi UAE
Tel: +971 2 666 9191 • Fax: +971 2 666 9393 • Email: infodiscoveryae@gmail.com



POWER OF ATTORNEY

ليكن معلوما للجميع بأننا قد فوضنا السادة / شركة باكيزة Let it be known hereby that we have appointed كاربوريشن ، رقم الرخصة إم بي دي ١٥٠١/ متي إن مولتان – باكستان .

تفويض

Pakeeza corporation License No MPD/1501/MTN #3605/F-4 Railway Road تلفون: ۹۲۲۱٤٥٧..۰٥ فاکس : ۲۳،۱۶۵۸،۰۳۱+ Multan, Pakistan Tel: +92-61-4570005

ليكون وكيل شرعي وقانوني وممثل عنا في باكستان لمراجعة To be our true and lawful attorney and representative in Pakistan in respect of recruitment of Pakistan manpower and handling of all affairs concerning deposit of security registration fee etc. with the protector of emigrants of govt. of Pakistan and to sign all necessary documents required by the said office on our behalf and to arrange their passage and Passion Etc. as per Visa No.

Visa No. 1300100989 : (٥٣) فقط

Date 3rd July 2012-07-18 For (53)Persons Only

Yahya Haddadi P



Al-Ta'afuf Company For Electrical Works P.O. Box: 53279 Jeddah 21583 - Saudi Arabia Tel.: (+966) (02) 657 2020 - Fax: (+966) (02) 657 1188 Jeddah: C.R 4030129407 bsite: www.stsksa.com







DEMAND LETTER M/S. Pakeeza corporation Lic. No. 1501

خطا<u>ب طلب</u> السادة/ باكيزة كاربوريشن ترخيص رقم : ١٥٠١ باكستان - ملتان

Please arrange to recruit the following personnel on نرجو التكرم بإرسال المستقدمين حسب الشروط والمواصفات the terms & conditions given below against the التَّاشِيرة رقم: ١٣٠٠١٠٩٨٩ / 1300088793

Visa Number: 1300100989 / 1300088793 التاريخ : ۱٤٣٣/٨/١٣ (1433/7/1433 Date of issue: 13/8/1433 / 27/7/1433

المهتة الراتب العدد Category 53 850+300 53 Only

الشروط والمواصفات:

Terms & Conditions: Medical, Accommodation Transportation · Included in salary الإجازة السنوية Air Passage End of Contract : Free ساعات العمل في اليوم مدة العقد : 15 Days Vacation per year Working hours per day : 8 hours : 2 years Period of Contract

All other terms & conditions as per Saudi Labour ولكم حزيل الشَّكر،

Yahya Haddadi Administration Manager



Al-Ta'afuf Company For Electrical Works P.O. Box : 53279 Jeddah 21583 - Saudi Arabia Tel. : (+966) (02) 657 2020 - Fax : (+966) (02) 657 1188

www.stsksa.com : موقع الشبكة

Lead by Example

Jeddah : C.R 4030129407 Website : www.stsksa.com

ISO 9000 - Quality Management



Certificate of Registration

This is to certify that the Quality Management System of

PAKEEZA CORPORATION 3605/F-4 Railway Road Multan - Pakistan.

has been assessed and found compliant with the requirements of

ISO 9001:2008

Approval is hereby granted for registration providing the certification rules and

Certification Scope

7.3 Designs & Development, 7.5.5 Preservation of Product

18/04/2013

Original Issue Date Issue Date

Certificate No

18/04/2013 01/04/2016



CONTACT US

HEAD Office

Address: 3605/F-4 Railway Road, Near Haider

Petrol Pump. Multan. Pakistan

0092 614570005

Tell: 0092 614580066

Fax: 0092 3458445522

Website: www.pakeezacorporation.com

E-mail: pakeeacorporation@hotmail.com

abdul.ahad@pakeezacorporation.com

Embassy Office

Address: United Plaza, Office # 11, 1st Floor

Murree Road,

Islamabad, (Pakistan)

Tell: 0092 512512107 Fax: 0092 512512117

Website: www.pakeezacorporation.com

E-mail: pakeeacorporation@hotmail.com

abdul.ahad@pakeezacorporation.com